



CITY OF TIFTON
DEPARTMENT OF COMMUNITY DEVELOPMENT
 204 Ridge Avenue North, Tifton, Georgia 31794
 (229) 391-3950

MANUFACTURED HOME APPLICATION

Manufactured Home Owner’s Information

Name: _____ Phone: _____

Physical Address: _____

Mailing Address: _____

Email: _____

Manufactured Home Information

Current address of Home: _____

Current Map & Parcel: _____ Value of Home: \$_____ Home Size: _____

Year: _____ Make: _____ Model: _____

Serial #: _____

Provide a copy of current tax information. Provide a copy of Manufacturer’s Installation Instructions if available. If manufactured home is preowned, complete the Affidavit of Manufactured Home Modifications.

New Location Lot Information

Owner’s Name: _____ Owner’s Phone: _____

Owner’s Physical Address: _____

Owner’s Mailing Address: _____

Owner’s Email: _____

Lot Size: _____ Zoning: _____

Site Plan Required. See last page for details.

Manufactured Home Installer Information

Company Name: _____

Contact Person (License Holder): _____

Address: _____

Phone Number: _____ License #: _____

Email: _____

Installers are required to adhere to O.C.G.A. 8-2-163, 8-2-164, and 8-2-165.

Lot Owner's Signature: _____

Date: _____

Home Owner's Signature: _____

Date: _____

Installer's Signature: _____

Date: _____

Application will be reviewed and processed within 30 business days. If approved permit must be obtained before placement of Mobile Home.

Site Plan Requirements

Accurate lot drawing provided by a licensed surveyor or plat from the Tift County Clerk if recorded within last 2 years. Lot drawing shall provide all measurements of the property boundaries.

Manufactured home shall be drawn on site plan with measurements of home size, measurements from each property line, measurements to utilities, and measurements to any other structures on the lot.

Steps shall be indicated on the site plan showing size and placement.

Utilities shall be indicated showing locations of all underground utilities with measurements to home, property lines, driveway, and parking space.

Lot shall indicate a driveway and parking space. Measurements shall be provided for driveway, parking space and the measurements in relation to the property lines and home.

AFFIDAVIT OF MANUFACTURED HOME MODIFICATIONS

Year Built: _____

Manufacturer: _____

Model: _____

I, _____, own my manufactured home located at _____, Tifton, Georgia, and it has not been modified by removing or modifying any walls, floors or the roof.

I understand that manufactured homes are engineered structures and cannot be modified without consulting a structural engineer.

I understand and certify the pre-owned manufactured home listed above does in fact meet the health and safety standards are required by the MHCSS Act.

Furthermore, I acknowledge that modifying a manufactured home will greatly reduce the structural stability of the home from wind and other natural disasters.

I agree and understand that by signing this Affidavit, I agree to comply and conform to all City Ordinances, State and Federal Laws pertaining thereto, whether specified or not.

I agree and understand that this Affidavit will be filed with the Tifton/Tift County Tax Assessors Office and may or may not affect the sale of my property.

I agree and understand that my property is subject to inspection at any time during setup and that it is my responsibility to contact the City of Tifton Department of Community Development for all inspections.

I agree for further inspections of homes built prior to 1976 to insure compliance with HUD standards for energy efficiency, electrical systems, and fire related items.

I HEREBY CERTIFY THAT ALL INFORMATION ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Owner (Print) _____

Owner (Signature) _____

Date _____

Sworn and Subscribed by me

(Notary Public)

This ____ day of _____, 20__.

